



Open Report on behalf of Andrew Crookham, Executive Director – Resources

Report to:	Public Protection and Communities Scrutiny Committee
Date:	19 September 2023
Subject:	Public Protection and Communities Scrutiny Committee Work Programme

Summary:

This item enables the Committee to consider and comment on the content of its work programme for the coming year to ensure that scrutiny activity is focused where it can be of greatest benefit. The work programme will be reviewed at each meeting of the Committee to ensure that its contents are still relevant and will add value to the work of the Council and partners.

Actions Required:

Members of the Committee are invited to review the work programme and highlight any additional scrutiny activity which could be included for consideration in the work programme.

1. Background

Overview and Scrutiny should be positive, constructive, independent, fair, and open. The scrutiny process should be challenging, as its aim is to identify areas for improvement. Scrutiny activity should be targeted, focused and timely and include issues of corporate and local importance, where scrutiny activity can influence and add value.

All members of overview and scrutiny committees are encouraged to bring forward important items of community interest to the committee whilst recognising that not all items will be taken up depending on available resource.

The Committee is encouraged to highlight items that could be included for consideration in the work programme.

2. Work Programme

19 SEPTEMBER 2023		
	Item	Contributor
1	Registration and Celebratory Service Report	James Chapple, Head of Registration and Coroners Services
2	Integrated Risk Management Plan 2020-2024 – Yearly Update	Mark Baxter, Chief Fire Officer
3	Trading Standards Impacts and Outcomes Annual Report 2022-2023	Mark Keal, Head of Trading Standards
4	Service Level Performance Reporting against the Success Framework 2023-2024 – Quarter 1	Martyn Parker, Assistant Director - Public Protection Nicole Hilton, Assistant Director - Communities Lee Sirdifield, Assistant Director - Corporate Mark Baxter, Chief Fire Officer Steven Batchelor, Lincolnshire Road Safety Partnership Senior Manager
SITTING AS THE CRIME AND DISORDER SCRUTINY COMMITTEE		
5	Stay Safe Partnership Annual Update Report	Clare Newborn, Community Safety Manager Kathryn Smith, Community Safety Strategy Coordinator (Preventative Education)

31 OCTOBER 2023		
	Item	Contributor
1	Re-procurement of Lincolnshire Fire and Rescue Fleet Maintenance Services <i>(Pre-Decision Scrutiny – Executive Councillor decision between 6 – 10 November 2023)</i>	Fiona Fielding, Senior Commercial and Procurement Officer Mark Baxter, Chief Fire Officer
2	Procurement of the Lincolnshire Fire and Rescue Control System Replacement <i>(Pre-Decision Scrutiny – TBC)</i>	Steve Topham, Assistant Chief Fire Officer Maria Bentley, Programme Manager – LFR Control System Replacement
3	Outcomes of His Majesty's Inspectorate of Constabulary and Fire and Rescue Services Inspection of Lincolnshire Fire and Rescue Service	Mark Baxter, Chief Fire Officer

31 OCTOBER 2023		
Item	Contributor	
4	Proposals for Scrutiny Reviews	Tracy Johnson, Senior Scrutiny Officer
5	Future funding for Citizens Advice Lincolnshire <i>(Pre-Decision Scrutiny – Executive decision on 7 November 2023)</i> (EXEMPT)	Anne-Marie Scott, Assistant Director, Prevention & Early Intervention Emma Krasinska, Programme Manager, Public Health Paul Johnson, Public Health Officer
SITTING AS THE CRIME AND DISORDER SCRUTINY COMMITTEE		
6	Safer Lincolnshire Partnership – Fraud Update Report	Vicky Salmon, Community Safety Strategy Co-ordinator

12 DECEMBER 2023		
Item	Contributor	
1	LCC Coronial Toxicology Contract <i>(Pre-Decision Scrutiny – Executive Councillor decision between 15 – 22 December)</i>	Emma Golds, Senior Commercial and Procurement Officer
2	Community Risk Management Plan 2024-28 - Pre-consultation	Mark Baxter, Chief Fire Officer
3	Fire and Rescue Service Attendance at Flooding Incidents - Annual Report on Performance	Mark Baxter, Chief Fire Officer
4	Multiply - Numeracy Programme Update – Year 2	Thea Croxall, Adult Learning & Skills Manager – Economic Development
5	Service Level Performance Reporting against the Success Framework 2023-2024 – Quarter 2	Martyn Parker, Assistant Director - Public Protection Nicole Hilton, Assistant Director - Communities Lee Sirdifield, Assistant Director - Corporate Mark Baxter, Chief Fire Officer Steven Batchelor, Lincolnshire Road Safety Partnership Senior Manager
SITTING AS THE CRIME AND DISORDER SCRUTINY COMMITTEE		
6	Serious Violence in Lincolnshire - A Partnership Response – Position Report	Jade Thursby, Domestic Abuse Business Manager Angela Nauth, Community Safety Strategy Coordinator (Serious Violence)

30 JANUARY 2024		
Item	Contributor	
1	Revenue and Capital Budget Proposals 2024-25 <i>(Pre-Decision Scrutiny – Executive decision on 6 February 2024)</i>	Keith Noyland, Strategic Finance Lead - Place, Fire & Rescue
2	Trading Standards Food Standards Enforcement	Mark Keal, Head of Trading Standards
SITTING AS THE CRIME AND DISORDER SCRUTINY COMMITTEE		
3	Safer Lincolnshire Partnership - Annual Report Update	Zoe Walters, Business Manager, Safer Lincolnshire Partnership

19 MARCH 2024		
Item	Contributor	
1	Road Safety Partnership Annual Report	Steven Batchelor, Lincolnshire Road Safety Partnership Senior Manager
2	Service Level Performance Reporting against the Success Framework 2023-2024 – Quarter 3	Martyn Parker, Assistant Director - Public Protection Nicole Hilton, Assistant Director - Communities Lee Sirdifield, Assistant Director - Corporate Mark Baxter, Chief Fire Officer Steven Batchelor, Lincolnshire Road Safety Partnership Senior Manager
SITTING AS THE CRIME AND DISORDER SCRUTINY COMMITTEE		
3	Drug and Alcohol Core Priority Group Report	Jemma Clarke, Community Safety Strategy Coordinator
4	Domestic Abuse Strategy – Update Report 2023	Jade Thursby, Domestic Abuse Business Manager

14 MAY 2024		
Item	Contributor	
1	Fire and Rescue Service New Crewing Arrangements - Outcomes of Staff Consultation	Mark Baxter, Chief Fire Officer
2	Citizens Advice Annual Report	Monica Stark, Chair CA Lincs

14 MAY 2024	
Item	Contributor
SITTING AS THE CRIME AND DISORDER SCRUTINY COMMITTEE	
3	Safer Together Partnership – Update Report
	Clare Newborn, Community Safety Manager

25 JUNE 2024	
Item	Contributor
1	Fire and Rescue Statement of Assurance
	Mark Baxter, Chief Fire Officer
2	Volunteering in Lincolnshire
	Lee Sirdifield, Assistant Director - Corporate Ben Rollett, CEX, Voluntary Centre Services
SITTING AS THE CRIME AND DISORDER SCRUTINY COMMITTEE	
3	Prevent- Annual Report
	Richard Clare, Strategic Prevent Lead, Safer Communities

30 JULY 2024	
Item	Contributor
1	Coroners Service Annual Update Report
	Paul Smith, HM Senior Coroner for Lincolnshire
2	Fire and Rescue Service - Integrated Risk Management Plan 2020-2024 – Yearly Update
	Mark Baxter, Chief Fire Officer
3	Service Level Performance Reporting against the Success Framework 2023-2024 – Quarter 4
	Martyn Parker, Assistant Director - Public Protection Nicole Hilton, Assistant Director - Communities Lee Sirdifield, Assistant Director - Corporate Mark Baxter, Chief Fire Officer Steven Batchelor, Lincolnshire Road Safety Partnership Senior Manager
SITTING AS THE CRIME AND DISORDER SCRUTINY COMMITTEE	
4	Stay Safe Partnership Annual Update Report
	Clare Newborn, Community Safety Manager

30 JULY 2024	
Item	Contributor
5	Safer Lincolnshire Partnership - Anti Social Behaviour (Community Trigger) Zoe Walters, Business Manager, Safer Lincolnshire Partnership

24 SEPTEMBER 2024	
Item	Contributor
1	Registration and Celebratory Services Annual Report James Chapple, Head of Registration, Celebratory and Coroners Services
2	Trading Standards, Impacts and Outcomes Framework – Annual Report Mark Keal, Head of Trading Standards
3	Service Level Performance Reporting against the Success Framework 2024-2025 – Quarter 1 Martyn Parker, Assistant Director - Public Protection Nicole Hilton, Assistant Director - Communities Lee Sirdifield, Assistant Director - Corporate Mark Baxter, Chief Fire Officer Steven Batchelor, Lincolnshire Road Safety Partnership Senior Manager
SITTING AS THE CRIME AND DISORDER SCRUTINY COMMITTEE	
4	Safer Lincolnshire Partnership – Fraud Update Report Vicky Salmon, Community Safety Strategy Co-ordinator

12 NOVEMBER 2024	
Item	Contributor
1	Fire and Rescue Service Attendance at Flooding Incidents - Annual Report on Performance Mark Baxter, Chief Fire Officer
SITTING AS THE CRIME AND DISORDER SCRUTINY COMMITTEE	
2	Safer Together Partnership – Update Report Clare Newborn, Community Safety Manager
3	Serious Violence in Lincolnshire - A Partnership Response – Position Report Jade Thursby, Domestic Abuse Business Manager Angela Nauth, Community Safety Strategy Coordinator (Serious Violence)

3. To be programmed

Future items to be programmed include:

- Community Safety and Public Trust in Police (Autumn/Winter 2023-24)
- Fire and Rescue Service Progress Against the Recommendations on Culture by His Majesties Inspectorate for Fire and Rescue Services (Autumn 2023)
- Leverton Lincolnshire Fire and Rescue Service Project (Summer 2024)

4. Conclusion

The Committee is invited to review and comment on the work programme and highlight any additional scrutiny activity which could be included for consideration in the work programme. Members are encouraged to make suggestions and recommendations pertinent to specific topics and themes that should be included in the future workstreams of the Committee.

5. Consultation

a) Risks and Impact Analysis

N/A

6. Appendices

These are listed below and attached at the back of the report	
Appendix A	Forward Plan of Decisions relating to the Public Protection and Communities Scrutiny Committee

7. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Tracy Johnson, Senior Scrutiny Officer, who can be contacted on 07552 253814 or by e-mail at tracy.johnson@lincolnshire.gov.uk.

Forward Plan of Decisions relating to the Public Protection and Communities Scrutiny Committee

MATTERS FOR DECISION	DATE OF DECISION	DECISION MAKER	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN	KEY DECISION YES/NO	DIVISIONS AFFECTED
Re-procurement of Lincolnshire Fire & Rescue Fleet Maintenance Services	Between 6 – 10 Nov 2023	Executive Councillor: Fire & Rescue and Cultural Services	Public Protection and Communities Scrutiny Committee	Senior Commercial and Procurement Officer Email Fiona.fielding@lincolnshire.gov.uk	Yes	N/A
Future Funding for Citizens Advice Lincolnshire (EXEMPT)	7 Nov 2023	Executive	Public Protection and Communities Scrutiny Committee	Programme Manager, Public Health, E-mail: emma.krasinska@lincolnshire.gov.uk	Yes	All
LCC Coronial Toxicology Services	Between 15 - 22 Dec 2023	Executive Councillor: NHS Liaison, Integrated Care System, Registration and Coroners	Public Protection and Communities Scrutiny Committee	Senior Commercial & Procurement Officer E-mail: emma.gold@lincolnshire.gov.uk	Yes	All
Revenue and Capital Budget Proposals 2024-25	6 Feb 2024	Executive	Public Protection and Communities Scrutiny Committee	Strategic Finance Lead - Place, Fire & Rescue, E-mail: Keith.Noyland@lincolnshire.gov.uk	Yes	All